

KELLEY MANUFACTURING CO.
Job Posting: Draftsman

Address: Kelley Manufacturing Co.
80 Vernon Dr.
Tifton, Ga. 31794

www.kelleymfg.com

Inquiries: Tammy Partain, Human Resources Director
P.O. Drawer 1467

Tifton, Ga. 31793

tpartain@kelleymfg.com

JOB DESCRIPTION

Draftsman I & II

Reports to: VP Product Engineering.

Responsible for:

1. preparing detailed design drawings and specifications for mechanical equipment, dies/tools and controls using CAD equipment.
2. coordinating and consulting with other workers to design, lay out or detail components and systems and to resolve design or other problems.
3. reviewing and analyzing specifications, sketches, drawings, ideas and related data to assess factors affecting component designs and the procedures to be followed
4. computing mathematical formulas to develop and design detailed specifications for components or machinery, using computer assistance.
5. positioning instructions and comments onto drawings.
6. altering drawings to suit engineering changes
7. modifying and revising designs to correct operating deficiencies or to reduce production problems.
8. any other task(s) as assigned.